



Data and Reporting for DLE Survey

Preliminary Data

Your preliminary data files will be available through our secure website as soon as they are available through the survey software, which is updated in nearly real time. You will not have access to these files until you have completed the Research Approval Form.

There are several important differences between the preliminary data file and the final data file you will receive over the summer (See #5 in the Reporting section below for details).

Reporting

In late summer 2016, you will receive an email notification that your DLE Results have been uploaded. Your results include:

- 1) Institutional Profile Report. This includes summary data for your men, women, as well as all respondents in the aggregate. Within your Institutional Profile, separate tabs contain summary reports profiling full-time students, part-time students, transfer students, and all survey respondents at your institution. Comparative responses from all institutions participating in the DLE are included in each summary report.
- 2) Factor Report. The DLE Factors measure complex, broad underlying concepts of interest to institutions such as: Sense of Belonging, General Interpersonal Validation, Academic Validation in the Classroom, Positive and Negative Cross-Racial Interaction, Pluralistic Orientation, Habits of Mind, etc. Included in the DLE Factor Report are: means, standard deviation, statistical significance, effect size, and percentiles for your institution and comparison groups. Additionally, scores on each factor for each respondent have been calculated and are included in your dataset.
- 3) Theme Report. *CIRP Themes* are collections of related items grouped together for easy access (e.g., Navigation, Student Enrollment Mobility). Included in the Theme Report are summarized frequencies, means, standard deviation, statistical significance, and effect size for your institution and comparison groups.
- 4) PowerPoint Presentation. An executive summary of your institution's DLE results in a PowerPoint Presentation.
- 5) Final Data File. The final data file differs from the preliminary data file in several important ways:
 - The data have been cleaned
 - Construct scores have been calculated and included for each respondent
 - Aggregated variables (e.g., race, major, occupation) have been created and included
 - We now include the responses from students who have started, but not completed, the web survey. In order to be considered a "partial," the respondent must have read and accepted the informed consent and completed at least 10% of the items on the survey.

Using Data for Local Research

Campuses use the data file for a variety of analyses such as admissions, retention, academic performance, departmental profiles, and so forth. In fact, any item contained on the survey could be used to define interesting subsets for study (e.g., students interested in the humanities vs. those interested in professional fields, residential vs. commuting students, or in-state versus out-of-state students). Your group codes can be used to identify subsets that are institutionally specific, such as students living in Alpha Residence Hall versus those in Beta Residence Hall. Your locally defined additional questions can be used to identify subsets such as students indicating an interest in online or web-based courses vs. those who do not. Even if you do not currently plan to use a data file, your institution might find it useful in the future. This data file (and your Institutional Profile) will be available for download until September 2016.

Please note the following considerations with respect to students' confidentiality when using the data file:

- HERI never releases student names in association with survey responses.
- In order to receive an electronic data file, you must certify your compliance with a confidentiality agreement. The Research Approval Form states that the data will be used solely for statistical analyses and reporting of aggregated information, and not for the investigation of specific individuals. You must complete this form before you can have access to your data file.
- For more information, please refer to the Confidentiality and Privacy document located here: <http://www.heri.ucla.edu/dleoverview.php#forms>.