Cancellations/Postponements of HERI Surveys due to COVID-19:

_Surveys that have not yet launched:_ If your administration is not already in progress (survey links or paper instruments have not been distributed to participants), please contact us to cancel at no cost to your institution. If you have made a payment (i.e., $1,000 deposit, or payment in full), we will contact you individually to coordinate a refund and/or transfer of the funds to a future HERI survey administration. We will not assess any fees for late cancellations for those institutions whose surveys have not launched.

_Surveys already in progress:_ If you have already launched your survey and collected responses from participants, you are welcome to halt the collection of responses going forward; however, due to our research protocols and standards regarding human subjects, any data already collected will be considered a part of the national study. If you choose to cancel mid-administration, prorated fees will be incurred, so please contact us.

_The HERI Faculty Survey_ is a triennial survey, scheduled to close on April 30th. We are working with our vendor to explore the possibility of an extension of the survey close date for institutions that would struggle to complete their ongoing data collections by this date. Many of you have expressed a desire to stay the course with the Faculty Survey, even if you take a short break in actively requesting participation from faculty. We will keep you updated of any accommodations we are able to implement.

_Your First College Year Survey:_ Many institutions administer the YFCY survey during the month of March, thus the timing of the campus closures, extended spring breaks, and many moving to online instruction more severely impacts the YFCY more than some of our other surveys. For campuses who have collected some data or are possibly considering administering the survey a bit later than planned, we encourage you to consider how you invite students to participate and ultimately frame the importance of the survey. Some students may view a survey request about their first-year experience as insensitive at a time when they have been asked to leave campus and/or participate in instruction remotely. However, other students may welcome the opportunity to have an outlet to communicate their perspectives and experiences to campus leaders.

_College Senior Survey:_

_Paper survey orders:_ Many schools continue to administer the CSS via paper and it is likely that is still a possibility. We have limited resources to deliver paper surveys at this time, but we will work with you to ensure that you have paper surveys delivered and subsequently processed once
returned if you proceed with a paper administration. Alternatively, we are able to help you administer the survey online if you choose to do so.

Considerations for administering to seniors: This is certainly a time of turmoil for undergraduates, and seniors are affected even more so, as they grapple with the changes they face over the course of the next few months. At the right time, perhaps in a few months, if possible, capturing their last thoughts after spending four (or more) years on your campus will be an important contribution they provide to your institution and the greater research community. We urge you to approach survey administration sensitively, but with the long-term impact in mind. The data collected over the next few months could help us understand trends that occur during such major events.

If you have specific questions on any of the surveys described above or on any of our other three surveys (i.e., The Freshman Survey, the Staff Climate Survey, and the Diverse Learning Environments survey), please contact us at heri@ucla.edu. HERI staff are continuing to work remotely, and we are all happy to discuss your options and adapt your administrations as necessary.

The HERI Survey Team
Kevin, Ellen, Melissa, Nathan, Angelica, & Jared