

Note: To submit this form over the web, you will need a current version of Adobe Acrobat Reader. You can download this for free at <http://www.adobe.com>

2007 CIRP FRESHMAN SURVEY DATA SERVICES

In addition to the Institutional Profile and Data File you receive as part of your participation in the CIRP Freshman Survey (TFS), HERI can provide additional data services for a nominal fee. All requested files, reports, and resources will be delivered in electronic form and may be downloaded via an online portal. Following is the data service information and the order form for specific services.

REPORT ON SPREADSHEET WITH EXTRA COMPARISON GROUPS

COST: \$25.00 PER REPORT PLUS \$5.00 PER ADDITIONAL GROUP

The standard CIRP Freshman Survey Institutional Profile that you receive displays your results with those of two comparison groups determined by the Stratification Cell to which HERI has assigned your institution. You may add to your ROS results as many as four ADDITIONAL comparison groups from the 37 groups noted on [page two](#) of this document.

GROUP CODE REPORT (formerly "Special Breakout Report")

COST: \$65.00 PLUS \$2.50 PER GROUP

The Group Code Report provides Institutional Profiles based on each group code specified in the two "GROUP CODE" grids on the first page of the CIRP Freshman Survey. Up to 95 separate reports can be generated from each Group Code grid, as well as a summary report for all respondents at your institution. This report is delivered in spreadsheet format. (Please note that Group Code Reports are only available for those institutions that used the GROUP CODE grids.)

PEER GROUP REPORT

COST: \$65.00 PLUS \$5 PER INSTITUTION INCLUDED

The two comparison groups included in your CIRP Freshman Survey Institutional Profile are determined by the Stratification Cell assigned to your institution by HERI (for more information about Stratification Cells, see Appendix A in our annual report on the CIRP, [The American Freshman](#)). However, you may wish to compare your CIRP Freshman Survey results to a different group of institutional peers or even to an aspirant group of institutions. Per your request, HERI can generate a special profile comparing your institution's results to the aggregated responses from any five or more participating institutions of your choice. The Peer Group Report is delivered in spreadsheet format and is virtually identical in appearance to an Institutional Profile report.

The following Data Services are available from HERI but cannot be ordered using this form.

Contact HERI at heridata@ucla.edu or call 310-825-1925 for further information or to place an order.

DATA MERGE

COST: \$75.00 OR \$250.00

Individual records in a CIRP data file contain a respondent's Social Security Number (or other ID as directed by the institution) **provided** the student gave HERI permission to release it by answering "yes" to the permission question. The SSN/ID is included to allow you to merge the CIRP data with other data files you might maintain (transcript files, results from locally administered follow-up surveys, etc.) for the purpose of performing deeper analyses of the results. The value of this Data File feature can be diminished, however, if a significant percentage of respondents do not give this permission.

To work around a permission problem without compromising the respondents' wishes for anonymity, HERI has developed the Data Merge service. If you send us a data base containing the information you want merged to the CIRP Data File, and the students' SSN/IDs, HERI will merge the files together using all the SSN/IDs provided to HERI by respondents. (If the file you provide also contains students' names, HERI can use them to match to the CIRP data in the event a respondent did not provide HERI with an SSN/ID.) After the files are merged, HERI will strip off the SSN/IDs of those respondents who did not give us permission to release them. (Per standard HERI practice, all names in the merged file will also be removed.)

The price for this service depends on the type of file provided and the type of merging desired. If the file is in SPSS System format or in labeled EXCEL format, and you wish merging done only by SSN/ID, the cost is \$75. If the file is in any other format and/or you wish merging done by student name in addition to SSN/ID, the cost is \$250.

SPECIAL REPORTS

COST: VARIABLE

HERI can produce Institutional Profiles broken out on virtually any variable or combination of variables in the survey. For instance, you can order a report comparing students who attended different types of high schools, or by which major they intend to pursue. All Special Reports are delivered as EXCEL spreadsheets.

The cost of a Special Report is dependent on the amount of special programming necessary to produce it, but will not be less than \$125.

The following pages contain the Order Form for the CIRP Freshman Survey Data Services.

When completed, you may either 1) hit the "Submit Over Web" button to send your order directly to HERI via the internet, or 2) hit the "Print" button to print the form so you can FAX it to the HERI office at 310-206-2228 or mail it to the address on page five.

Please do not send the order form to Our Scanning Center with your completed surveys.

Feel free to contact us at heridata@ucla.edu or call 310-825-1925 if you have any questions.

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Please use the following form to order Data Services. It is not necessary to include payment with this order - HERI will bill you after your order has been processed. Orders will be completed within 3-4 weeks.

Contact/Billing Information (please complete all fields):

Name: _____ Institution: _____
 Title: _____ Address: _____
 Phone: _____ City: _____ State: _____
 E-mail: _____ ZIP Code: _____

Reports on Spreadsheet (\$25.00 plus \$5.00 per group - per report) with Extra Comparison Groups

Please use the codes below to indicate up to four additional comparison groups you want to include in your Report on Spreadsheet.

Group 1	Group 2	Group 3	Group 4
<p>20 All institutions 18 All universities 17 All four-year colleges 03 All private four-year colleges 16 All two-year colleges 19 All black colleges</p> <p>08 All public universities 28 __ low selectivity 29 __ medium selectivity 30 __ high selectivity</p> <p>09 All private universities 31 __ medium selectivity 32 __ high selectivity 33 __ very high selectivity</p> <p>04 All public four-year colleges 10 __ low selectivity 11 __ medium selectivity 12 __ high selectivity</p>	<p>05 All nonsectarian four-year colleges 13 __ low selectivity 14 __ medium selectivity 15 __ high selectivity 21 __ very high selectivity</p> <p>07 All Catholic four-year colleges 25 __ low selectivity 26 __ medium selectivity 27 __ high selectivity</p> <p>06 All Protestant four-year colleges 22 __ low selectivity 23 __ medium selectivity 24 __ high selectivity</p> <p>01 All public 2 year colleges 02 All private 2 year colleges</p> <p>34 All public black colleges 35 All private black colleges</p>		

Peer Group Report (\$65.00 plus \$5.00 per institution - per report)

Using the list starting on page four please enter the names of the institutions to include in your Peer Group Report(s).

Group Code Report (\$65.00 plus \$2.50 per group - per report)

Using the grids on page three please enter a 1-20 character label for each of the GROUP CODES used by your students in the GROUP CODE grids (A and B) on the College Senior Survey instrument.

**Please submit this form via the web using the button on the first page,
 or fax this form to the HERI office at 310-206-2228.**

Do NOT Send this form to Our PROCESSING Center with your completed Surveys.

2007 CIRP FRESHMAN SURVEY DATA SERVICES

Group Code Report Definitions

GRP CODE A

<input type="checkbox"/>	<input type="text"/>
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GRP CODE B

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Note: GRP Codes 00 and 96-99 are reserved for use by HERI.
Please duplicate this section of the form if you need extra room.

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or fax this form to the HERI office at 310-206-2228.
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Data Services Order Forms can also be mailed to:

Higher Education Research Institute
Graduate School of Education & Information Studies
University of California at Los Angeles
3005 Moore Hall, Mailbox 951521
Los Angeles, CA 90095-1521

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Peer Group Specification

If you want to specify individual institutions in your Peer Group, please enter the names of each institution and the state in which it resides. If more than one branch campus of an institution participated in the CIRP Freshman Survey during a given year, please indicate the branch(es) you want included in your Peer Group.

List of institutions participating in the 2007 CIRP Freshman Survey, and thus eligible for selection into a Custom Peer Group Report, will be posted at the end of the survey administration period.

If you intend on ordering a Peer Group Report, by choosing individual institutions, please check back at the end of the survey administration period for an updated version of this form.

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Peer Group Specification (continued)

If you wish to specify the institutions in your Peer Group by one or more rules, such as “All public institutions in Illinois” for example, please enter your rule(s) here.

Note: HERI will not produce Peer Group Reports containing less than FIVE institutions..

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