

CSS Institutional Cover Letter(s): **Web Survey**

GENERIC TEXT FOR THE EMAIL REMINDER 1

Email Subject: Senior Survey Reminder

Dear [*student name*]:

Recently we sent you a request to participate in an important survey of college seniors conducted by the Higher Education Research Institute (HERI) at UCLA. Please consider adding your feedback on your experiences as a college student.

The website for the survey is:

<https://www.dracsurveys.com/CollegeSeniorSurvey/et.aspx?Logon=XXXXXXX>

Simply click on this address to go directly to the survey. If this does not work, "copy and paste" this address into the address bar of your Internet Browser.

Your participation in this research is strictly voluntary. Furthermore, your response (or decision not to respond; you may opt out of the project if you like on our website) will not affect your relationship with your school. We ask for your name and address so that the researchers at UCLA can merge your responses with future data in order to support a comprehensive research program. However, please note that your responses will be used for research purposes only and will be strictly confidential. No one at your school, or at UCLA, will ever associate your individual responses with your name.

Your completion and submission of the questionnaire indicate your consent to participate in the project (please read the "Survey Information Sheet" linked on the survey website for more information about your rights as a research subject). If you have questions about your rights as a research subject, you may contact the Office for Protection of Research Subjects, 11000 Kinross Avenue, Suite 102, Box 951694, Los Angeles, CA 90095-1694, (310) 825-8714.

Thank you for participating in this important research project.

Sincerely,

John H. Pryor
Director, The College Senior Survey
Higher Education Research Institute

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GENERIC TEXT FOR THE EMAIL REMINDER 2

Email Subject: Senior Survey Reminder

Dear [*student name*]:

This is a reminder that we are conducting an important survey of college seniors.

The website for the survey is:

<https://www.dracsurveys.com/CollegeSeniorSurvey/et.aspx?Logon=XXXXXXX>

Simply click on this address to go directly to the survey. If this does not work, "copy and paste" this address into the address bar of your Internet Browser.

Your participation in this research is strictly voluntary. Furthermore, your response (or decision not to respond; you may opt out of the project if you like on our website) will not affect your relationship with your school. We ask for your name and address so that the researchers at UCLA can merge your responses with future data in order to support a comprehensive research program. However, please note that your responses will be used for research purposes only and will be strictly confidential. No one at your school, or at UCLA, will ever associate your individual responses with your name.

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Thank you for participating in this important research project.

Sincerely,

John H. Pryor
Director, The College Senior Survey
Higher Education Research Institute

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GENERIC TEXT FOR THE EMAIL REMINDER 3

Email Subject: Final Senior Survey Reminder

Dear [*student name*]:

This is a final reminder that we are conducting an important survey of college seniors.

The website for the survey is:

<https://www.dracsurveys.com/CollegeSeniorSurvey/et.aspx?Logon=XXXXXXX>

Simply click on this address to go directly to the survey. If this does not work, "copy and paste" this address into the address bar of your Internet Browser.

Your participation in this research is strictly voluntary. Furthermore, your response (or decision not to respond; you may opt out of the project if you like on our website) will not affect your relationship with your school. We ask for your name and address so that the researchers at UCLA can merge your responses with future data in order to support a comprehensive research program. However, please note that your responses will be used for research purposes only and will be strictly confidential. No one at your school, or at UCLA, will ever associate your individual responses with your name.

Your completion and submission of the questionnaire indicate your consent to participate in the project (please read the "Survey Information Sheet" linked on the survey website for more information about your rights as a research subject. If you have questions about your rights as a research subject, you may contact the Office for Protection of Research Subjects, 11000 Kinross Avenue, Suite 102, Box 951694, Los Angeles, CA 90095-1694, (310) 825-8714.

Thank you for participating in this important research project.

Sincerely,

John H. Pryor
Director, The College Senior Survey
Higher Education Research Institute