



COOPERATIVE INSTITUTIONAL RESEARCH PROGRAM  
*at the* HIGHER EDUCATION RESEARCH INSTITUTE AT UCLA

## Using HERI's Email Distribution Service

To ensure a smooth delivery of emails to intended survey respondents, you should instruct your institution's Information Technology department to add the following email addresses in the list below to their Approved Senders List. This should allow emails coming from HERI's email distribution service to come through any bulk or junk mail screening processes your campus has in place.

Otherwise, emails may be routed directly to bulk or junk email folders without ever reaching the intended survey respondents, and consequently affecting your survey response rates.

You may also want to inform your survey respondents that they will be receiving an email from one of the following email addresses (depending on which survey you are administering).

<b>If you are taking part in...</b>	<b>Emails will come from...</b>
The Freshman Survey	<a href="mailto:CIRPFreshmanSurvey@datarecognitioncorp.com">CIRPFreshmanSurvey@datarecognitioncorp.com</a>
Your First College Year Survey	<a href="mailto:CIRPSurveys@datstat.com">CIRPSurveys@datstat.com</a>
Diverse Learning Environments Survey	<a href="mailto:CIRPSurveys@datstat.com">CIRPSurveys@datstat.com</a>
College Senior Survey	<a href="mailto:CIRPSurveys@datstat.com">CIRPSurveys@datstat.com</a>
HERI Faculty Survey	<a href="mailto:CIRPSurveys@datstat.com">CIRPSurveys@datstat.com</a>

Your IT department may also ask for the following information:

**For The Freshman Survey:**

DNS Name: outgoing.datarecognitioncorp.com

IP Address: 207.109.22.134

**For All Other Surveys:**

DNS Name: hostmail1.datstathost.com

IP Address: 50.31.57.249